I. GENERAL INFORMATION

- All persons - including all faculty, staff, visitors, and commercial and construction representatives – who park in University-owned parking lots, other than metered spaces, during the period of 7 a.m. to 6 p.m. (Monday through Friday) must obtain and display a permanent or temporary parking permit. Vehicles that park in these lots without permits will be cited.
- The Department of Public Safety implements and enforces the University of Oregon's vehicular traffic and parking policies and rules. This booklet is published and made available in order to acquaint those who bring motorized vehicles onto the campus with the applicable policies and rules. All drivers who bring their vehicles onto campus are responsible for knowing and understanding the rules and regulations that apply to vehicle use here.
- Oregon Statutes (ORS 352.360 and 352.990), and the administrative rules of the Oregon State Board of Higher Education grant authority to the University of Oregon to regulate the use of vehicles on the University of Oregon campus.
- University administrative rules establishing traffic and vehicle code appear in Oregon Administrative Rules 571-010-0005 through 571-010-0065.
- Fees for parking permits and fines and penalties for violating the University's rules are also established in Oregon Administrative rules and appear in OAR 571-60-005 as amended.
- All of the State of Oregon's motor vehicle laws (including but not limited to those set out in ORS Chapters 803, 806, 807, 811, 818, and 819 as amended) are applicable to the campus of the University of Oregon to the same extent as they are on public streets and highways.
• All motor vehicle operators who bring a vehicle onto the campus are responsible for obeying state law and the University's traffic and parking regulations.
• University parking permit owners are responsible for the proper operation and parking of the vehicles they register, regardless of who operates the registered vehicle.

II. PARKING DEFINITIONS

A. FACULTY/STAFF AND STUDENT PERMITS:
• Vehicles with student parking permits may be parked only in parking spaces and lots designated for use by students.
• Vehicles with faculty/staff parking permits may be parked in parking spaces and lots designated for use by faculty/staff or students.
• Vehicles with faculty/staff or student permits may not park in a designated visitor's parking lot or space.

B. METERED PARKING:
• Campus meters are enforced during the hours posted on the meters, except for state holidays when class is not in session.
• Metered spaces are available on a first-come, first-served basis.
• Vehicles with ADA placards or government “E” plates may park free of charge at a meter for the duration of that meter. For example, a vehicle may only park five hours at a five-hour meter.
• Non-functioning meters are considered “No Parking” zones. Please report broken meters to the Department of Public Safety for repair.
• At the City of Eugene meters with a decal reading “UO PERMIT DECAL OR PAY METER,” vehicles with UO faculty/staff or student permits may park at the meter free of charge.
• Vehicles parked in violation of these regulations shall be ticketed. Additional parking tickets may be issued for continued overtime parking in a metered space.

C. METERS HOODED FOR BASKETBALL SEASON
• During basketball season, meters on University Street may be hooded. Parking is allowed with a UO parking permit at meters with red, brown, green and navy blue hoods until 4 p.m. on the day of the event.
• Parking is prohibited at all times at white, yellow and royal blue hoods.

D. OREGON STATE UNIVERSITY PERMITS
• Oregon State University offers reciprocal parking privileges to University of Oregon Faculty/Staff and Student permit holders who park on its campus. Similarly, vehicles with Oregon State University permits may use University of Oregon lots as appropriate.
• This reciprocal arrangement does not extend to other types of parking permits.

E. PARKED VEHICLE
• A parked vehicle is any stopped and unattended vehicle or any vehicle attended by a driver who refuses to move the vehicle after a request from an authorized University official.

F. PERMIT PARKING
• All vehicles parked in University-owned and controlled parking lots in unmetered spaces, between 7:00 a.m. and 6:00 p.m., Monday through Friday (unless otherwise posted) must display a permanent or temporary parking permit.
• A parking permit only allows authorized parking in the lots or spaces specified for use by vehicles with that type of permit.

G. PROPER PARKING
• Head in parking is required in all campus parking lots and spaces.
• Vehicles must fit inside a designated space, and may not cross or park on the painted lines. Drivers of vehicles that do not fit within University spaces will need to make arrangements for off-campus parking.
• Vehicles parked along streets must be parked in the direction of the flow of traffic.
• No parking is permitted at any time in yellow zones, in fire lanes, in driveways, in landscaped areas, in crosswalks or on sidewalks.
• The lack of a parking space is no excuse for violating any University parking regulations.
• University spaces are primarily compact. Drivers of compact vehicles are encouraged to park in compact spaces to leave larger spaces open for non-compact vehicles.

H. DELIVERY, LOADING AND SERVICE ZONES
• Service vehicles are defined as University-owned service trucks or cars, vehicles with commercial permits, or vehicles with temporary service vehicle permits whose drivers are performing a service for the University of Oregon.
• Spaces marked as reserved for service vehicles may be used only by service vehicles authorized by the Department of Public Safety.
• Delivery vehicles are defined as vehicles owned by companies doing pick-up and delivery business with University departments or vehicles with temporary special delivery permits on pick-up and delivery business.
• Loading zones are located throughout the campus and are reserved for people loading and unloading heavy or bulky items.
• Metered and signed loading zones may be used for no longer than 24 minutes.
• Loading zones are enforced at all times unless otherwise posted.
• Loading docks are reserved for delivery vehicles including private vehicles making deliveries, but may be used for no longer than 24 minutes.

III. PARKING PERMITS: APPLICABILITY, DURATION, ELIGIBILITY AND ISSUANCE

A. FACULTY/STAFF PARKING PERMITS

Available to:
• Employees with faculty status (See OAR 580-20-005)
• Employees appointed half-time or more in management or classified service
• Graduate Teaching Fellows listed as the primary instructor of a course in the Time and Room Schedule who have department dean approval

Permit requirements:
• Faculty and staff members must present a valid UO identification card if the permit is purchased in person and not through the person’s department.
• The parking application form requires the signature of an authorized department representative.

Payroll deduction:
• Available as a faculty/staff payment option
• Payments are deducted from employee paychecks over a nine month period, from October to June of the regular academic year.
• Deductions are deducted from gross pay before state and federal taxes are calculated. An employee may request a post-tax deduction by signing a Pre-Tax Parking Waiver form at the Department of Public Safety.

B. STUDENT PARKING PERMITS

Available to:
• Students registered for credit courses at the University of Oregon

Permit requirements:
• Students must present a valid UO identification card at time of purchase.
C. MOTORCYCLE, MOTOR SCOOTER AND MOPED PARKING PERMITS
Available to:
• University faculty, staff and students who wish to park only in motorcycle parking spaces
• A UO identification card is required at the time of purchase.

D. CARPOOL PARKING PERMITS
Available to:
• Groups of three people or more who wish to travel in one vehicle to campus
• At least two people must be eligible for a student or faculty/staff permit. The third person may work in the immediate surrounding campus area.

E. VISITOR PERMITS
Available to:
• Visitors, faculty, staff and students
• Visitor permits are available in the Information Kiosk at 13th Avenue and Agate Street and at the Department of Public Safety.

F. COMMERCIAL PARKING PERMITS
Available to:
• Off-campus, commercial and business representatives who bring a vehicle or several vehicles to campus at least once a week for business transactions

Permit requirements:
• All vehicles using a commercial establishment’s permit must be registered with the Department of Public Safety.

G. CONSTRUCTION PARKING PERMITS
Available to:
• Contractors working on construction projects on campus

Permit requirements:
• Permit availability depends on the nature of the construction contract and open appropriate parking.
• Construction permits are valid only in open, unmarked parking lot spaces. They are not valid in Service Vehicle, metered or otherwise marked spaces.
• Construction contractors must have their University of Oregon Facilities Services project manager submit the parking permit request to the Department of Public Safety.

H. GOVERNMENT AGENCIES
• Government vehicles with “E” plates may park in any non-reserved space in any student or faculty/staff lot, or at any meter for the duration of that meter (Five hours at a five hour meter, etc).
• Government agencies without “E” plate vehicles may apply for a commercial permit at no cost at the Department of Public Safety.

I. EMERITI PARKING PERMITS
Available to:
• Emeriti faculty and retired University employees whose years of service and continuing connections with the University make the benefit appropriate

Permit requirements:
• Retirees cannot be currently employed with the University to receive their permits free of charge.
• There is a limit of two free permits per person, per academic year. Additional permits may be purchased at the faculty/staff price.

J. RESERVED PARKING SPACES FOR THE DISABLED
Available to:
• University employees and students with temporary or permanent disabilities that make walking from otherwise available parking difficult or impossible may receive a reserved space free of charge.
Requirements:
• Individuals with qualifying disabilities must submit a reserved space application with a Certificate of Disability signed by a certified physician.
• Include a copy of current DMV Disabled placard, if applicable.
• Individuals with a disabled reserved space must purchase the appropriate campus parking permit.
• Reaplication for a reserved space must be done at least annually.

K. GENERAL RESERVED PARKING SPACES
Available to:
• University employees who pay the established fee whose duties require frequent travel to meetings and other events off campus during the regular business day.
Requirements:
• Reserved space applicants must obtain department head or dean approval and describe the reason a reserved space is needed.
• Spaces are reserved 7 a.m. to 6 p.m., Monday through Friday, unless the applicant demonstrates a need for a space during the evening or over the weekend. An additional fee applies with “at all times” reserved spaces.

L. OVERNIGHT PARKING PERMITS
Available to:
• A limited number of overnight permits are available to on-campus residents who bring a vehicle to campus and would like to park between midnight and 5 a.m. in designated areas.
Requirements:
• On-campus residents may apply for overnight parking with the Housing Department prior to the beginning of fall term.
• After fall term begins, if no permit is available, on-campus residents may ask to be placed on a waiting list at the Department of Public Safety. They will be contacted if a space becomes available.
• Parking is limited to cars and motorcycles that only take up one parking space. Motor homes, recreational vehicles, trailers and boats are not allowed.
• Vehicles will be towed if they are parked illegally, such as in a tow away zone, designated “no parking zone,” in front of a dumpster, reserved space or by a yellow curb.
• The Housing Department limits parking in H.P. Barnhart Hall, Riley Hall and the East Campus Graduate Village. Parking permits for those areas correspond with each specific housing unit. Other parking permits are not valid in those lots.

IV. PERMIT REFUNDS AND REPLACEMENTS
A. REFUNDS
• Individuals who purchase a permit may return it within ten business days for a full refund. The permit must be returned to the Department of Public Safety.
• After the ten day period, individuals can receive a partial refund according to the Price and Refund Schedule. Partial refunds are not available during spring or summer terms.
B. REPLACEMENTS

- Individuals who lose their parking permit may purchase a replacement at the Department of Public Safety. They must sign an affidavit stating the permit was lost and that they will forfeit the original permit if found.
- Individuals who have their permits stolen must report the theft before receiving a replacement. They must complete an affidavit form stating the permit was stolen, include the case number. If the original is recovered, it must be forfeited to the Department of Public Safety.
- Permits are only valid for use in vehicles registered at the Department of Public Safety. Vehicles that do not display the proper permit will be cited. The permit holder is responsible for any and all citations issued in connection with his or her permit.

V. PENALTIES FOR PARKING AND TRAFFIC OFFENSES

- Tickets issued by the University of Oregon must be paid at the Business Office or the Department of Public Safety within 10 days of the ticket date.
- Parking citation fines double if unpaid within 30 days of date of issue.
- Checks should be made out to the University of Oregon.
- Failure to pay a fine or to make a timely appeal may result in billing for faculty and staff members or deductions from student accounts.
- Monetary penalties and fines permitted under OAR 571-10-005 et seq. and assessed under OAR 571-60-005 Special Fees, Fines, Penalties, Service Charges as amended may be deducted from student deposits, and from faculty or staff salaries or from other funds in the possession of the institution as provided by ORS 352.360(2) as amended.
- Vehicles linked to multiple unpaid citations, parked in reserved spaces not connected to that vehicle or parked in tow-away zones may be immobilized or towed and impounded at the owner’s expense.
- Drivers with a number of repeated violations or with driving and parking behavior that poses a threat to campus safety may be subject to more serious sanctions.
- The University Traffic Appeals Officer and/or the University Traffic Appeals Board may recommend to the appropriate University officials that disciplinary action be taken against students or employees, that parking or driving privileges be restricted or suspended, or that parking registration be withdrawn.

VI. PARKING CITATIONS

Violators of parking and traffic rules on campus may be assessed the following fines:

- Careless Driving: $46
- Operating a motor vehicle on the closed portion of 13th Avenue: $29
- Parking by a fire hydrant or in a posted fire lane: $57
- Multiple violation fine (5 or more unpaid citations): $29
- Blocking driveways, entrances or alleys; parking in service vehicle drives, or restricted areas; improper parking or parking in yellow zones: $29
- Counterfeiting, altering, defacing or transferring a parking permit to another vehicle for which the parking permit was not issued, or for giving false information in an application or hearing, or for intentional misuse for any permit: $46
- Improper parking in a posted or reserved space: $29
Parking in a space designated for disabled parking without an ADA hangtag or license plate $345

Parking on lawns, sidewalks, campus landscaped areas, or any area outside clearly delineated parking spaces, in addition to the cost of any property damage $29

Overtime parking at street meters, lot meters and posted 24-minute zones $17

Unauthorized parking at hooded meter $29

Unauthorized parking in a designated visitor lot or space $23

Improper parking using more than one parking space $29

Vehicle Immobilization Fee (Boot Removal Fee) $46

Unauthorized removal or damage to a vehicle immobilizing device $250

VII. TRAFFIC PETITIONS AND APPEALS

- Individuals who receive parking or traffic tickets while on University property and who believe that the ticket was issued in error or under extenuating circumstances may petition for reconsideration.
- Citation petitions must be submitted within ten days of the date of the ticket. They may be filed in person at the Department of Public Safety, online at http://safetyweb.uoregon.edu or at the address below:
  
  Department of Public Safety  
  ATTN: Parking Division  
  University of Oregon  
  1319 East 15th Avenue  
  Eugene, Oregon  97403-1230

- Fines are put on hold while the citation is in the petition or appeal process. Payment of any fine assessed by the Petitions Officer or the Traffic Appeals Board is due within ten days of the final decision.
- A petitioner who is dissatisfied with the Petitions Officer's response may appeal to the Traffic Appeals Board. Such an appeal must be in writing and should allege that the decision of the Petitions Officer was unreasonable or arbitrary or was not supported by substantial evidence. The appeal should be submitted to the Traffic Appeals Board at the address above within five days of the Petitions Officer's decision.
- The Traffic Appeals Board is made up of two faculty members, two members of the Officers of Administration or the classified staff, and two students. Three members of the Board make a quorum. The chair of the Board is selected at the first meeting every year. A majority vote of the members present is needed to overrule the decision of the Petitions Officer.
- In considering an appeal, the Board may affirm the Petitions Officer's decision, dismiss the violation, find the individual not guilty of the charges, find the individual guilty of the violation or some lesser violation and impose an alternative penalty, or find the individual guilty but issue a reprimand or a warning or suspend payment of a penalty.